

## Notice of Public Meeting COORDINATING COMMITTEE SPECIAL BUSINESS MEETING

Date: **Wednesday, September 27, 2017** Time: **2:00** PM  
Location: Phone  
Call-in number: 800-510-5879 Guest Code: 385498

### AGENDA

1. **Call Meeting to Order and Introductions** –Sabatini, Chair
2. **\*Approve Consent Agenda Items from Meeting September 13, 2017** – Sabatini
  - a. **Approve Agenda for September 13 meeting**
  - b. **Approve Minutes for July 11 Regular Meeting in Vacaville**
  - c. **Approve Financial Report, YCRCD**
  - d. **Approve Coordinating Committee Financial Report from SCWA**
3. **\*\*\* Public Comment:** This is time reserved for the public to address the Coordinating Committee on matters not on the agenda
4. **\*Consider Approval of UCD Study Under DACI Grant** – Lessard/London
5. **\*Review and Approve RFP for IRWMP Update** – Colias
6. **\*Approve Attendance of two at 2017 Brownfields Conference, Pittsburgh** - McCord
7. **Adjourn**

\*Indicates Action Item

\*\*\* Members of the public may address any subject that is not otherwise on the agenda during Public Comment. Reasonable time limits will be imposed.

I declare under penalty of perjury that the foregoing was posted prior to **2:00 pm** on **September 26th**, 2017 on the door of each of the members of the Regional Water Management Group.

Coordinating Committee Representative: \_\_\_\_\_ Date \_\_\_\_\_



SOLANO COUNTY  
WATER AGENCY



## **CONTRACT PROPOSAL**

**PI: Dr. Jonathan London, UC Davis**

**Sponsor: Burdick & Company for the Sacramento River Funding Area**

**Project: Sacramento River Funding Area (SRFA) Disadvantaged Community Involvement (DACI) Program or (SFRA/DACI)**

**Project Period: 08/01/2017 – 1/31/2018**

### **SCOPE OF WORK**

#### **Project Overview**

In response to the DACI programmatic goals identified by the Department of Water Resources (DWR), the Sacramento River Funding Area (SRFA) subcommittee identified and approved the following goal for analyzing disadvantaged communities (DACs) in the SRFA; “Create Integrated Regional Water Management (IRWM)-specific data files (spreadsheets, reports, and maps) of DAC characteristics (e.g., demographics, locations, contacts, water source), needs, and projects that enable each region within the SRFA to fully understand and develop strategies to support all types of DACs.”

To fulfill this goal and at the invitation and with the encouragement of The Environmental Justice Coalition for Water (EJCW), the UC Davis Center for Regional Change (CRC) will contract with Burdick & Company to provide DAC mapping services to the SRFA Disadvantaged Community Involvement (DACI) Program or (SFRA/DACI). This will include developing a DAC mapping methodology and applying this to a pilot study of the Westside IRWM within the SRFA.

#### **Research Activities**

The CRC will conduct two main tasks under this scope of work. 1.) Apply the CRC’s Regional Opportunity Index (ROI) and the CalEPA’s CalEnviroScreen (CES) 3.0 to identify and characterize Disadvantaged Communities (DACs) in the Westside IRWM area. 2.) Apply the Policy Link methodology to identify Disadvantaged Unincorporated Communities (DUCs) in the Westside IRWM.

The first task of DAC identification and documentation will use a select set of indicators from the ROI and CES (see appendix for full set of indicators) to identify the census tracts that have the lowest relative levels of economic, educational, environmental, housing, transportation, and civic opportunities and the highest levels of environmental hazards (with a focus on water pollution, but including other indicators of air pollution, pesticide applications, hazardous and toxic waste facilities, as requested). This will result in a series of maps and data tables that document the relative levels of opportunities and hazards in the Westside IRWM.

The second task of DUC identification and documentation will be gathering and preparing data, including relevant American Community Survey and Census data, parcel geometry, and aerial imagery for the study area. The CRC will map all data to the IRWM boundary and merge relevant data into one or more feature classes. The CRC will then analyze the parcel density

using ArcGIS to determine areas of dense development that are not located within city boundaries. By intersecting these areas with areas identified as low income, the CRC will create an initial feature class of DUCs. The CRC will inspect each DUC with aerial imaging to verify that these areas are potential DUCs, and will classify them as fringe, legacy, island areas, or other designations as is reasonable under the circumstances. Then, the CRC will calculate estimated demographics (e.g., race, ethnicity, national origin, English language fluency) for each DUC. Finally, the CRC will add a layer of the Public Water Systems near or intersecting with each DUC. The CRC will use drinking water contaminant testing data for each PWS to map the drinking water quality in each Public Water System. Ambient water quality surrounding the region’s DACs will also be mapped.

**Deliverables**

1. Documented methodology for identifying and characterizing DACs and DUCs in the Westside IRWM;
2. Map and data portfolio of DACs and DUCs in the Westside IRWM region at the local and regional scale;
3. Databases and shape files for the spatial data;
4. Narrative report (10 pages) describing the DACs and DUCs using the social and spatial data;
5. A policy brief (2 pages) version of the report for policymakers, agencies and advocates

**Proposed Timeline**

Tasks and Deliverables	Start Date	End Date
Contracting and Project Initiation (Authorization to Spend)	07/15/2017	07/31/2017
Gather Relevant Social and Spatial Data	08/01/2017	09/15/2017
Prepare Data for Analysis and Mapping	09/15/2107	10/15/2017
Parcel Density Analysis	10/15/2017	11/15/2017
Demographic Analysis	10/15/2017	11/15/2017
DUC Mapping	10/15/2017	11/30/2017
Report Writing and Presentation Preparation	11/30/2017	1/15/2018
Present Report to Burdick & Company, EJCW, other Stakeholders		(TBD)
Contract End Date		01/31/18

**CalEnviroScreen 3.0 Indicators for DAC/ DUC identification and characterization.**

**All Characteristics**

**Exposures**

- Ozone Concentrations
- PM2.5 Concentrations
- Diesel PM Emissions
- Drinking Water Contaminants
- Pesticide Use
- Toxic Releases from Facilities
- Traffic Density

**Environmental Effects**

- Cleanup Sites
- Groundwater Threats
- Hazardous Waste
- Impaired Water Bodies
- Solid Waste Sites and Facilities

**Drinking Water Contamination**

Contaminant
Arsenic
Cadmium
Chromium, Hexavalent
Dibromochloropropane (DBCP)
Lead
Nitrate (NO <sub>3</sub> )
Perchlorate
Radium 226 and Radium 228 [Combined]
Total Trihalomethanes (THM)
Tetrachloroethylene (PCE)
Trichloroethylene (TCE)
1,2,3-Trichloropropane
Uranium

**Groundwater Threats:**

Airports,  
 Cleanup and land disposal sites,  
 Cleanup sites,  
 Dairies,  
 Dry-cleaners  
 Industrial sites,  
 Leaking military Underground Storage Tanks (USTs)  
 Leaking underground storage tanks (LUSTs),  
 Produced water ponds,  
 Publicly-owned sewage treatment plants

## Regional Opportunity Index Indicators to be used to identify DACs.

### People

- Education
  - % of adults with post-secondary education
  - % 4<sup>th</sup> graders proficient in ELA
  - % 4<sup>th</sup> graders proficient in math
  - Elementary school truancy rate
- Economy
  - % of adult population employed
  - % of households above 200% FPL
- Housing
  - % of households who own home
  - % of households paying <30% of income on housing
- Mobility/Transportation
  - % who commute 30 min. or less
  - % households with at least 1 vehicle for worker
  - Households with broadband
- Health/Environment
  - % healthy weight babies
  - % births to teens
  - % deaths to <75 year olds
- Social/Political Engagement
  - % CVAP that voted in 2010
  - % households not linguistically isolated

### Place

- Education
  - High school graduation rate
  - High school grads college ready
  - % elementary teachers with 5 years experience and more than BA degree
  - High school suspension and expulsion rate
- Economy
  - Jobs within 5 mile radius per 1000 population
  - % jobs that are in high-paying industries within 5 mile radius
  - % job growth in last year within 5 mile radius
  - Banks per 1000 population within 5 mile radius
  - % change in number of employers within 5 mile radius, 2009-2011
- Housing
  - % homes with <= 1 occupant per room
  - Ratio of median income to median home value
- Health/Environment
  - % mothers receiving prenatal care in first trimester
  - % with access to full-service grocery stores
  - Healthcare provider locations (5 miles) per 1000 population
  - PM2.5 score
- Social/Political Engagement
  - % who live in same residence as a year ago
  - % U.S. citizens

## NOTICE

September 18, 2017

### REQUEST FOR PROPOSALS FOR UPDATE TO WESTSIDE SACRAMENTO INTEGRATED REGIONAL WATER MANAGEMENT PLAN

Total Project Estimate: \$50,000

Responses due October 13, 2017

#### I. Introduction and General Information

The Coordinating Committee (CC) of the Westside Sacramento Integrated Regional Water Management Plan (Westside IRWM) is seeking Requests for Proposals from highly qualified consultants for the purposes of updating the Westside IRWM in order to comply with the California Department of Water Resources current standards and guidelines for IRWMs, including, but not limited to, Climate Change and AB 1249 standards (refer to Prop 1 IRWM 2016 Guidelines and Plan Standards). The CC is comprised of the Regional Public Agencies (Lake County Watershed Protection District, Napa County Flood Control and Water Conservation District, Solano County Water Agency, and Water Resources Association of Yolo County) devoting staff to implement the Westside IRWMP.

The Westside IRWMP represents primarily the Cache and Putah Creek watersheds. The watersheds of these two creeks encompass portions of Lake, Napa, Solano, Colusa, and Yolo Counties.

#### II. Selection Process

The CC will review RFPs submitted and develop a short list of consultants who will be invited to participate in an interview process. The CC will select the firm with the highest combined score from the RFP and interview process. The CC is looking for a multi-disciplinary firm; **a strong planning team is a must**. Utilizing sub-consultants for distinct phases of the Westside IRWMP update is acceptable. **The CC has not pre-selected a firm** to update the Westside IRWMP; the CC wants a competitive process to have a well-qualified list of proposals to choose from.

#### III. Evaluation Criteria

The following criteria listed below will be used to evaluate the qualifications of consultants:

A. The consultant shall demonstrate a strong working knowledge of Integrated Regional Water Management Plans or similar large-scale planning efforts.

B. The consultant shall demonstrate a proven track record of working with multiple local public agencies and diverse stakeholders that includes facilitation and resolution of conflicting interests and priorities.

C. The consultant shall demonstrate the ability to complete work products in a timely manner and within quoted budget.

#### **IV. Additional Information Required**

The following information must be submitted in the RFP:

A. State the location of the office from which the work will be done.

B. Identify the staff who will work on the project. Resumes including relevant experience should be included (the resumes may be included as an appendix).

C. Describe recent experiences similar to this request.

#### **V. Time Considerations and Requirements**

A. RFP submittal: October 13, 2017, 5:00 PM.

B. An electronic copy (Microsoft Word or Adobe PDF formats acceptable) can be mailed or sent to the email address below.

If RFP is larger than 5MB, please send an email request to [wrysinski@yolorcd.org](mailto:wrysinski@yolorcd.org) for FTP log in information.

Send RFPs to

Jeanette Wrysinski  
Senior Program Manager  
Yolo County Resource Conservation District  
221 West Court Street, Suite 1  
Woodland, CA 95695

If you have any questions, please contact Jeannete Wrysinski at (530) 661-168 ext. 18 or by email at [wrysinski@yolorcd.org](mailto:wrysinski@yolorcd.org).

## Notes for Item #6

### Special Meeting of the Westside Sac IRWM Coordinating Committee

Wednesday, **September 27<sup>th</sup>, 3:00 PM**

From: Stephen McCord [<mailto:sam@mccenv.com>]

Sent: Wednesday, August 16, 2017 3:36 PM

Subject: RE: Brownfields conference

Information on the project requirements/restrictions:

- \* The approved work plan submitted to USEPA says "four Coalition members attend two Brownfields conferences each"; however, there is no budget or deliverable explicitly for that.
- \* The budget includes \$7,354 for travel. That was actually meant for travel to CC and community meetings, but there's no restriction per se in the work plan.
- \* Contractors traveling using grant funding will have to use funding from the "contractual" budget line item. That being said, SCWA can revise the work plan and because less than 10% of the funds are being moved between existing tasks and/or budget items it doesn't even need approval from EPA.

Based on that, here's how I suggest you proceed:

- \* See if any CC members want to attend. Seems like that offer should even extend to other staff who may be involved with brownfields.
- \* If you get none or just one taker, the CC could move to amend our contract to cover the costs of the conference (airfare, hotel, registration) from the \$7,354 budget item for me and maybe one other team member (in the case that no staff can or want to go).
- \* If you get two staff takers, I may still go and take it from my existing budget. If we can't do any Phase II ESAs or Cleanup Plans we'll have extra budget anyway.

Stephen

Cell: 530-220-3165