

Notice of Public Meeting COORDINATING COMMITTEE REGULAR BUSINESS MEETING

Date: Wednesday, September 13, 2017 **Time:** 10:00 am - Noon

Location: Yolo County Flood Control and Water Conservation District, 34274 State Hwy 16, Woodland, CA 95695

Call-in number: 800-510-5879

Guest Code: 385498

AGENDA

1. **Call Meeting to Order and Introductions** –Sabatini, Chair
2. ***Approve Consent Agenda** – Sabatini
 - a. **Approve Today's Agenda** **To add an item to the agenda, see note below
 - b. **Approve Minutes for July 11 Regular Meeting in Vacaville**
 - c. **Financial Report, YCRC**
 - d. **Coordinating Committee Financial Report, SCWA**
3. ***** Public Comment:** This is time reserved for the public to address the Coordinating Committee on matters not on the agenda
4. ***Consider Approval of UCD Study Under DACI Grant – Lessard/London**
5. **Updates and Reports**
 - a. **DWR - Wells**
 - b. **Brownfield Project** – McCord
 - c. **Yolo County Stormwater Resources Plan** – Sicke
 - d. **DWR-DACI Grant** – Lessard
6. **Small Grant Presentation – Solano RCD – Rose**
7. ***Review and Approve RFP for IRWMP Update – Colias**
8. ***Approve Attendance of two at 2017 Brownfields Conference, Pittsburgh - McCord**
9. **CC Member Reports, Regional Activities and Updates – all**
10. **Confirm Next Meeting Date and Location:** Wednesday, November 8th, 10:00 am, Lake County.
11. **Adjourn**

*Indicates Action Item

** Consideration of items not on the posted agenda: items must fit one of the following categories: 1) a majority determination that an emergency (as defined by the Brown Act) exists; or 2) a three-fourths vote by Coordinating Committee members present that the need to take action arose subsequent to the agenda being posted.

*** Members of the public may address any subject that is not otherwise on the agenda during Public Comment. Reasonable time limits will be imposed.

I declare under penalty of perjury that the foregoing was posted prior to 10 am on May 7th, 2017 on the door of the Napa County Flood Control and Water Conservation District, 801 First St., Napa, CA 94559.

Elisa Sabatini _____ Date _____



SOLANO COUNTY
WATER AGENCY



REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: July 11, 2017 **SCHEDULED TIME:** 10:00 AM – Noon PM

LOCATION: Solano County Water Agency, 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688

Coordinating Committee Members Attending:

County		Representative		Alternate
Lake	✓	Will Evans, Deputy Dir., Lake Cty DWR	✓	Phil Moy, Director, Lake Cty DWR
Napa		Chris Silke, County of Napa – Chair	✓	Jeff Sharp, Napa Cty Flood Control
Solano	✓	Chris Lee, SCWA (phone)	✓	Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Water Res. Assn, phone		Max Stevenson, YCFWCWD (phone)

Others Present:

Holly Grover – Central Valley Regional Water Quality Control Board (phone); Danielle Dolan – Brownfield Grant Team/Local Government Commission (phone); Caroline Ruttan – Lake County Dept. of Water Resources (phone); Kristin Sicke – Yolo County Stormwater Resources Plan Working Group/Yolo County Flood Control and Water Conservation District; Jennifer Lau – Kennedy-Jenks (phone); Stephen McCord – Brownfield Grant Project Manager/McCord Environmental (phone); Sherri Norris – California Indian Environmental Alliance, representing the Elam Pomo Colony of Native Americans (phone); Jacques DeBra – Kennedy Jenks (phone)s; Jeanette Wrynski – Administrative Coordinator for Westside CC/ Yolo County Resource Conservation District.

1. **Call Meeting to Order and Introductions.** The meeting was called to order at 10:07 a.m. by Mr. Sharp, Alternate for Chair Silke. He called for self-introductions.
2. **Ratify transfer of Chair position to Yolo.** ACTION: Recognize the transfer of the Coordinating Committee Chair position according to the rotation in the IRWM Plan from Napa County (Silke) to Yolo County (Sabatini). MOTION: Lee; SECOND: Evans. AYES: Unanimous (Evans, Sharp, Lee, Sabatini)
3. **Approve Consent Agenda.** ACTION: Approve the Consent Agenda; MOTION, Lee; SECOND, Evans; AYES: Passed (Evans, Lee, Sabatini) with one abstention (Sharp, not present at meeting 5/10).
4. **Public comment.** There were no comments from the public.
5. **Discuss and Approve 2017-18 Annual Work Plan.** Mr. Sharp suggested that there be an appendix for the Work Plan showing accomplishments to date – including meetings held, or to keep a running tally of completed projects. This could be put on the website. He also suggested that another task be added to- or after Goal 3 to address reporting to the public on updated accomplishment under the plan and to publish that in an annual report. Mr. Lee recommended approval of the Annual Plan given Mr. Sharp’s suggestions. CC members approved by consensus.
6. **Discuss and Approve 2017-18 Annual Budget.** After brief discussion, the CC asked Ms. Wrynski to gather match value from each of the CC members and include that in the final budget. ACTION: Approve the Annual Budget with the requested additions; MOTION: Sabatini; SECOND: Lee; AYES: Unanimous (Evans, Sharp, Lee, Sabatini).
7. **Updates and Reports.**
 - a. **DWR.** Mr. Arnold did not provide an update from Dept. of Water Resources (DWR) for this meeting.
 - b. **Brownfield Project.** Dr. McCord provided hard-copy Power-Point presentation printouts (attached). The official memo on “existing institutional controls for acting on brownfields” represents a completed deliverable. He provided information on recent activities (presentation to Napa County WICC, including



SOLANO COUNTY
WATER AGENCY



elected officials; Reclaiming the Sierra conference); the revised project schedule; upcoming activities; planning and outreach; and the area-wide Brownfields Plan, which is another project deliverable and is being drafted. He and Danielle met with Phil Moy and Bob Macerelli from Lake County about Anderson Springs, which was devastated by fire. This is a good site to assess but not good timing. The team is considering looking at a broader area with more mines. They have completed two Phase 1 Environmental Site Assessments, which include in-office work and site reconnaissance. He provided the Jewess Mine Assessment as an example. The Coordinating Committee recommended continuing to pursue target mine sites in the target area rather than to pursue non-mine sites or mines outside of the Westside Area watersheds.

- c. **Yolo County Stormwater Resources Plan.** Ms. Sicke provided background information. Yolo County made a \$325K grant request to DWR. Jennifer Lau and Sachi Itagaki of Kennedy-Jenks have been engaged to assist with completion of the plan, which must become part of the Westside IRWM Plan (documentation was provided). It will be completed by this December/January. DWRs Implementation RFP will be out in fall of 2018. Ms. Norris urged an update on the Tribal portion. Ms. Sicke urged someone in the Westside group to participate in the Regional Roundtable of IRWMs. The next meeting is August 4.
 - d. **DWR-DACI Grant.** Katie Burdick provided the following information to Ms. Wrynski prior to the meeting:
 - We have received the DWR DACI (Disadvantaged Community Involvement) Letter of Commitment.
 - YCWA (Yuba County Water Agency), with our assistance, is preparing the requested Agreement materials, in response to the letter. YCWA should have an executed Agreement in the next few weeks.
 - Burdick and Co. (B&C) has negotiated and signed a contract with YCWA to cover our management of the work effort. As a result, we have invoiced YCWA for the work effort involved by the team to date, in developing and submitting the successful Proposal/Scope of Work.
 - B&C has begun negotiating contracts with the 12 (at this time) individual entities who will be working on the project and should have those contracts done in the next few weeks.
 - Several of the regions have already asked to use their own contracts to ‘hire’ their IRWM Region DACI-Coordinator. So, I expect we’ll use whatever your agencies’ standard contract is for a B&C/Yolo RCD agreement to cover your time.
 - We’re thinking of an August or September meeting for all the Coordinators – to ensure all are on the same page and using same materials/etc.
 - When we come to your next meeting, it will be to work with you all to initiate the work effort in your IRWM Region. We will also want to get initial feedback on the selection of Small Water System (SWS) entities to work with, so it will be a ‘working meeting’, rather than a presentation.
 - The DACI technical staff will also be attending your next meeting, to give an overview of who will be serving which DAC Places in the next two months and give you all a chance to ask direct questions.
 - e. **Westside IRWM Project Status Review.** Ms. Wrynski reported that getting updates from Project Proponents was in-process but not complete. She hoped to have work on this substantially completed by the next CC meeting.
8. **Small Grant Presentation** – Goats Rue Control and Quagga Mussel Boat, East Lake and West Lake RCDs. Ms. Ruttan reported that requests were submitted to CDFW in April for all CC members to be put on the use permit for the Quagga Boat. Hellen Benson is the contact. They have lots of photos. There has been high public interest in the boat when/where ever it has been displayed. There are “boat monitors” with it at all times. It will be displayed at the upcoming car and boat show in Lakeport and at the County Fair. Goats Rue project: Manual



SOLANO COUNTY
WATER AGENCY



removal works best because of the seed pods but there has been some spraying. Without the IRWM funding they would have been in a serious place since it found its way down the Scotts Valley watershed. They have accomplished a 30% - 36% population reduction and kept it from spreading. It is crucial to receive a little more funding so as to achieve eradication. They are communicating with Mendocino County, which is also doing some work. CC members informed Ms. Ruttan that there will Small Grants will not be offered this year.

9. **Determine Sponsorship or Promotion Approach to Delta Conservancy Grant.** This is very specific as to area and not regionally available so the CC acknowledged that it would not be appropriate to sponsor applications.
10. **Discuss and Take Action on Update of Westside Sac IWMP to pro 1 Standards.** Ms. Sabatini gave background to-date. All agreed that the Plan needs to be updated, given the Yolo County Stormwater Plan in-progress, DACI requirements, Tribal update needs, to “beef-up” the discussion on the Yolo Bypass and to add groundwater components (GSA/SGMA). Mr. Sharp recommended a close look at all aspects of required compliance. Ms. Sabatini recommended that the group move forward on development of an RFP (Request for Proposals) for an update to the Westside Plan. Prior to the September 13 meeting Mr. Lee will draft an RFP for the update and distribute it for review.
11. **CC Member Reports, Regional Activities and Updates.** Ms. Wrynski distributed handouts and provided information on the Rural Community Assistance Corporation (RCAC) “Outreach & Well Assessment Workshop” for stakeholders working with well owners. The workshop is Thursday August 24th at 8:30 am at 3120 Freeboard Dr. in West Sacramento. RCAC also has a free drinking water well assessment. Program Coordinator is Thi Pham with RCAC. Ms. Wrynski will send electronic copies of the handouts to CC members. Mr. Lee reported that they were successful in their GSA formations. Solano and Yolo Counties overlap. There are 13 GSAs that filed in the Solano Sub-basin. Regarding the Bulletin 118 update, the state will look at a Delta-wide water basin. This is considered a “heavy lift.” Solano County filed for one sub-basin for the entire county, with the exception of the southeast portion. Their request received only 4 comments. There is presumptive approval. Mr. Evans reported that they submitted an “Alternative Plan” for Lake County because they have an existing plan and sustainable basins. DWR has not yet commented either way. Mr. Sharp said that Napa County also submitted an “Alternative Plan” because of their sustainable groundwater basins. They are carefully considering in-stream flow and surface-ground water interface.
12. **Confirm Next Meeting Date and Location:** Wednesday, September 13, 10:00 am, Yolo County Flood Control and Water Conservation District. (Solano → Yolo → Lake, → Napa)
13. **Adjourn** – the meeting was adjourned at 11:40 AM by new Chair Sabatini.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on _____, 2017 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position

Chair/Vice-Chair Rotation will be as follows:

1 st Year	2 nd Year	3 rd Year	4 th Year
SCWA---Chair	NCFCWD---Chair	WRA---Chair	LCWPD---Chair
NCFCWD---VC	WRA---VC	LCWPD---VC	SCWA---VC

Meeting locations will rotate throughout the Region as follows:

Solano → Yolo → Lake, → Napa



SOLANO COUNTY
WATER AGENCY



YCRC Budget - Westside Sac IRWMP Facilitation Support 2017-18

9/30/2017

	Item	Total Cost	Invoice #16	Amount Spent	Amount Remaining
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1 MEETING FACILITATION AND SUPPORT

Development of meeting agendas, supporting materials, meeting preparation,

Facilitation & support at meetings, Preparation of meeting summaries and meeting follow-up

Labor		\$25,617.00	\$2,736.50	\$2,736.50	\$22,880.50
Materials		\$1,635.00	\$137.89	\$137.89	\$1,497.11
Travel		\$278.20	\$0.00	\$0.00	\$278.20
Task Subtotal		\$27,530.20	\$2,874.39	\$2,874.39	\$24,655.81

2 PUBLIC OUTREACH

Support all outreach efforts by IRWM CC, Quarterly Newsletters

Labor		\$7,120.00	\$637.00	\$637.00	\$6,483.00
Materials		\$960.00	\$0.00	\$0.00	\$960.00
Task Subtotal		\$8,080.00	\$637.00	\$637.00	\$7,443.00

3 DATA MANAGEMENT

Labor		\$16,465.00	\$318.50	\$318.50	\$16,146.50
Task Subtotal		\$16,465.00	\$318.50	\$318.50	\$16,146.50

4 FUNDING UPDATES

Provide periodic funding updates at quarterly meetings

Labor		\$2,915.00	\$270.75	\$270.75	\$2,644.25
Task Subtotal		\$2,915.00	\$270.75	\$270.75	\$2,644.25

5 OTHER DUTIES AS NEEDED TO SUPPORT THE CC

Support the CC in Administering the Westside IRWMP

Labor		\$10,680.00	\$1,410.50	\$1,410.50	\$9,269.50
Travel		\$192.60	\$0.00	\$0.00	\$192.60
Task Subtotal		\$10,872.60	\$1,410.50	\$1,410.50	\$9,462.10
Subtotal		\$65,862.80	\$5,511.14	\$5,511.14	\$60,351.66
Administration (15%)		\$459.87	\$20.68	\$20.68	\$439.19
Grand Total		\$66,322.67	\$5,531.82	\$5,531.82	\$60,790.85

**SCHEDULE OF DEPOSITS RECEIVED - WESTSIDE IRWMP
2110SC**

Solano County Water Agency

June 30, 2016

	SOLANO COUNTYWATER AGENCY	LAKE COUNTY WATER RESOURCES	NAPA COUNTY PUBLIC WORKS	WATER RESOURCES ASSOC OF YOLO	Total
DEPOSIT					
Contributions					
	DATE				
IRWMP NOV 2013		20,000.00	20,000.00	20,000.00	60,000.00
IRWMP NOV 2014		20,000.00	20,000.00	20,000.00	60,000.00
IRWMP BY2015-2016		20,000.00	20,000.00	20,000.00	60,000.00
IRWMP BY 2016-2017		20,000.00	20,000.00	20,000.00	60,000.00
SCWA UNFUNDED CONTRIBUTION 2013	20,000.00				20,000.00
SCWA UNFUNDED CONTRIBUTION 2014	20,000.00				20,000.00
SCWA UNFUNDED CONTRIBUTION 2015/16	20,000.00				20,000.00
SCWA CONTRIBUTION 2016/17	20,000.00				20,000.00
					0.00
Total Contributions	80,000.00	80,000.00	80,000.00	80,000.00	320,000.00

	INVOICE DATE	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT	INVOICE AMOUNT
Expenditures									
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ASMIN ASSISTANCE: SEP - DEC 2013	4/11/14	1	1,630.49	407.62	407.62	407.62	407.62	407.62	1,630.49
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ASMIN ASSISTANCE: JAN - MAR 2014	4/11/14	2	4,767.05	1,191.76	1,191.76	1,191.76	1,191.76	1,191.76	4,767.05
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ASMIN ASSISTANCE: APR - JUNE 2014	6/30/14	3	4,914.10	1,228.53	1,228.53	1,228.53	1,228.53	1,228.53	4,914.10
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JULY - SEPT 2014	10/8/14	4	2,523.39	630.85	630.85	630.85	630.85	630.85	2,523.39
MCCORD ENVIRONMENTAL, INC. - USEPA BROWNFIELDS PROGRAM-COALITION ASSESSMEN	12/3/14	24.01-1	4,560.00	1,140.00	1,140.00	1,140.00	1,140.00	1,140.00	4,560.00
MCCORD ENVIRONMENTAL, INC. - USEPA BROWNFIELDS PROGRAM-COALITION ASSESSMEN	1/7/15	24.01-2	3,800.00	950.00	950.00	950.00	950.00	950.00	3,800.00
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: OCT - DEC 2014	1/26/15	5	4,731.46	1,182.87	1,182.87	1,182.87	1,182.87	1,182.87	4,731.46
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JAN - MAR 2015	5/8/15	6: 1.1.15 - 4.4.15	7,485.36	1,871.34	1,871.34	1,871.34	1,871.34	1,871.34	7,485.36
GOVERNMENT CONTRACT REGISTRATI - ELIGIBILITY FOR FEDERAL GRANTS	6/18/15	EPA GRANT 2015	600.00	150.00	150.00	150.00	150.00	150.00	600.00
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: APR - JUN 2015	6/30/15	4.1.15 - 6.30.15	9,506.61	2,376.65	2,376.65	2,376.65	2,376.65	2,376.65	9,506.61
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JULY - SEPT 2015	10/15/15	7.1.15 - 9.30.15	7,413.05	1,853.26	1,853.26	1,853.26	1,853.26	1,853.26	7,413.05
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: OCT - DEC 2015	1/11/16	10.1.15 - 12.31.15	10,666.76	2,666.69	2,666.69	2,666.69	2,666.69	2,666.69	10,666.76
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JAN - MAR 2016	5/13/16	1.1.16 - 3.31.16	12,003.18	3,000.79	3,000.79	3,000.80	3,000.80	3,000.80	12,003.18
CITY OF WINTERS - WESTSIDE SAC IRWMP SMALL GRANT PROGRAM	6/28/16	1	12,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	12,000.00
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: APR - JUN 2016	6/30/16	11	18,517.14	4,629.29	4,629.29	4,629.29	4,629.28	4,629.28	18,517.15
CACHE CREEK CONSERVANCY - WESTSIDE SAC IRWMP SMALL GRANT PROGRAM-IMPLEMEN	7/30/16	582	9,490.34	2,372.58	2,372.59	2,372.59	2,372.59	2,372.59	9,490.34
BANK OF THE WEST - GO DADDY - RENEWAL	8/25/16	LEE JUL 2016	69.99	17.50	17.49	17.50	17.50	17.50	69.99
PUTAH CREEK COUNCIL - WESTSIDE SAC IRWMP SMALL GRANT - 2016 PUTAH CREEK FALL CLEANUP	10/18/16	2016 CREEK CLEANUP	2,500.00	625.00	625.00	625.00	625.00	625.00	2,500.00
LAKE COUNTY RESOURCE CONSERVAT - GOAT'S RUE NOXIOUS WEED MGT PROJECT - 9/11/16	12/31/16	1	5,428.38	1,357.10	1,357.10	1,357.10	1,357.10	1,357.10	5,428.38
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: 10/1/16-12/31/16	1/3/17	13	11,241.97	2,810.49	2,810.49	2,810.49	2,810.49	2,810.49	11,241.97
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JULY - SEPT 2016	2/1/17	12	17,130.44	4,282.61	4,282.61	4,282.61	4,282.61	4,282.61	17,130.44
YOLO COUNTY RCD - WESTSIDE SAC IRWMP ADMIN ASSISTANCE: JAN - MAR 2017	4/21/17	14	15,103.58	3,775.90	3,775.90	3,775.90	3,775.90	3,775.90	15,103.60
Yolo County RCD - Westside Sac IRWMP Admin Assistance: April - June 2017 not yet invoiced:	6/30/17	15	18,104.11	4,526.03	4,526.03	4,526.03	4,526.03	4,526.03	18,104.11
Total Expenditures				46,046.85	46,046.85	46,046.87	46,046.87	46,046.87	184,187.44
REMAINING BALANCE				33,953.15	33,953.15	33,953.13	33,953.13	33,953.13	135,812.56

CONTRACT PROPOSAL

PI: Dr. Jonathan London, UC Davis

Sponsor: Burdick & Company for the Sacramento River Funding Area

Project: Sacramento River Funding Area (SRFA) Disadvantaged Community Involvement (DACI) Program or (SFRA/DACI)

Project Period: 08/01/2017 – 1/31/2018

SCOPE OF WORK

Project Overview

In response to the DACI programmatic goals identified by the Department of Water Resources (DWR), the Sacramento River Funding Area (SRFA) subcommittee identified and approved the following goal for analyzing disadvantaged communities (DACs) in the SRFA; “Create Integrated Regional Water Management (IRWM)-specific data files (spreadsheets, reports, and maps) of DAC characteristics (e.g., demographics, locations, contacts, water source), needs, and projects that enable each region within the SRFA to fully understand and develop strategies to support all types of DACs.”

To fulfill this goal and at the invitation and with the encouragement of The Environmental Justice Coalition for Water (EJCW), the UC Davis Center for Regional Change (CRC) will contract with Burdick & Company to provide DAC mapping services to the SRFA Disadvantaged Community Involvement (DACI) Program or (SFRA/DACI). This will include developing a DAC mapping methodology and applying this to a pilot study of the Westside IRWM within the SRFA.

Research Activities

The CRC will conduct two main tasks under this scope of work. 1.) Apply the CRC’s Regional Opportunity Index (ROI) and the CalEPA’s CalEnviroScreen (CES) 3.0 to identify and characterize Disadvantaged Communities (DACs) in the Westside IRWM area. 2.) Apply the Policy Link methodology to identify Disadvantaged Unincorporated Communities (DUCs) in the Westside IRWM.

The first task of DAC identification and documentation will use a select set of indicators from the ROI and CES (see appendix for full set of indicators) to identify the census tracts that have the lowest relative levels of economic, educational, environmental, housing, transportation, and civic opportunities and the highest levels of environmental hazards (with a focus on water pollution, but including other indicators of air pollution, pesticide applications, hazardous and toxic waste facilities, as requested). This will result in a series of maps and data tables that document the relative levels of opportunities and hazards in the Westside IRWM.

The second task of DUC identification and documentation will be gathering and preparing data, including relevant American Community Survey and Census data, parcel geometry, and aerial imagery for the study area. The CRC will map all data to the IRWM boundary and merge relevant data into one or more feature classes. The CRC will then analyze the parcel density

using ArcGIS to determine areas of dense development that are not located within city boundaries. By intersecting these areas with areas identified as low income, the CRC will create an initial feature class of DUCs. The CRC will inspect each DUC with aerial imaging to verify that these areas are potential DUCs, and will classify them as fringe, legacy, island areas, or other designations as is reasonable under the circumstances. Then, the CRC will calculate estimated demographics (e.g., race, ethnicity, national origin, English language fluency) for each DUC. Finally, the CRC will add a layer of the Public Water Systems near or intersecting with each DUC. The CRC will use drinking water contaminant testing data for each PWS to map the drinking water quality in each Public Water System. Ambient water quality surrounding the region’s DACs will also be mapped.

Deliverables

1. Documented methodology for identifying and characterizing DACs and DUCs in the Westside IRWM;
2. Map and data portfolio of DACs and DUCs in the Westside IRWM region at the local and regional scale;
3. Databases and shape files for the spatial data;
4. Narrative report (10 pages) describing the DACs and DUCs using the social and spatial data;
5. A policy brief (2 pages) version of the report for policymakers, agencies and advocates

Proposed Timeline

Tasks and Deliverables	Start Date	End Date
Contracting and Project Initiation (Authorization to Spend)	07/15/2017	07/31/2017
Gather Relevant Social and Spatial Data	08/01/2017	09/15/2017
Prepare Data for Analysis and Mapping	09/15/2107	10/15/2017
Parcel Density Analysis	10/15/2017	11/15/2017
Demographic Analysis	10/15/2017	11/15/2017
DUC Mapping	10/15/2017	11/30/2017
Report Writing and Presentation Preparation	11/30/2017	1/15/2018
Present Report to Burdick & Company, EJCW, other Stakeholders		(TBD)
Contract End Date		01/31/18

CalEnviroScreen 3.0 Indicators for DAC/ DUC identification and characterization.

All Characteristics

Exposures

- Ozone Concentrations
- PM2.5 Concentrations
- Diesel PM Emissions
- Drinking Water Contaminants
- Pesticide Use
- Toxic Releases from Facilities
- Traffic Density

Environmental Effects

- Cleanup Sites
- Groundwater Threats
- Hazardous Waste
- Impaired Water Bodies
- Solid Waste Sites and Facilities

Drinking Water Contamination

Contaminant
Arsenic
Cadmium
Chromium, Hexavalent
Dibromochloropropane (DBCP)
Lead
Nitrate (NO ₃)
Perchlorate
Radium 226 and Radium 228 [Combined]
Total Trihalomethanes (THM)
Tetrachloroethylene (PCE)
Trichloroethylene (TCE)
1,2,3-Trichloropropane
Uranium

Groundwater Threats:

Airports,
 Cleanup and land disposal sites,
 Cleanup sites,
 Dairies,
 Dry-cleaners
 Industrial sites,
 Leaking military Underground Storage Tanks (USTs)
 Leaking underground storage tanks (LUSTs),
 Produced water ponds,
 Publicly-owned sewage treatment plants

Regional Opportunity Index Indicators to be used to identify DACs.

People

- Education
 - % of adults with post-secondary education
 - % 4th graders proficient in ELA
 - % 4th graders proficient in math
 - Elementary school truancy rate
- Economy
 - % of adult population employed
 - % of households above 200% FPL
- Housing
 - % of households who own home
 - % of households paying <30% of income on housing
- Mobility/Transportation
 - % who commute 30 min. or less
 - % households with at least 1 vehicle for worker
 - Households with broadband
- Health/Environment
 - % healthy weight babies
 - % births to teens
 - % deaths to <75 year olds
- Social/Political Engagement
 - % CVAP that voted in 2010
 - % households not linguistically isolated

Place

- Education
 - High school graduation rate
 - High school grads college ready
 - % elementary teachers with 5 years experience and more than BA degree
 - High school suspension and expulsion rate
- Economy
 - Jobs within 5 mile radius per 1000 population
 - % jobs that are in high-paying industries within 5 mile radius
 - % job growth in last year within 5 mile radius
 - Banks per 1000 population within 5 mile radius
 - % change in number of employers within 5 mile radius, 2009-2011
- Housing
 - % homes with <= 1 occupant per room
 - Ratio of median income to median home value
- Health/Environment
 - % mothers receiving prenatal care in first trimester
 - % with access to full-service grocery stores
 - Healthcare provider locations (5 miles) per 1000 population
 - PM2.5 score
- Social/Political Engagement
 - % who live in same residence as a year ago
 - % U.S. citizens

SRFA DAC Study Project Budget: UC Davis Center for Regional Change: Ji

Personnel	Base Rate	Base Benefit	6 mos Total
Project Director (2%) J. London	119,480	39.2%	\$1,195 \$468
CRC Associate Director (1% FTE) B. Austin	76,904	39.2%	\$385 \$151
GSR Step III (25% FTE Summer & Fall 2017) TBA	46,733	1.3%	\$5,842 \$76
GIS Specialist (20% FTE) S. Watterson	56,688	52.8%	\$5,669 \$2,993
Project Assistant (5% FTE) V. Chiappone	51,053	52.8%	\$1,276 \$674
Salaries Subtotal			\$14,366
Benefits Subtotal			\$4,362
Personnel Subtotal			\$18,728
Supplies and Expenses			
Information Technology and Computing Support			\$192
In-House Printing (Meeting and Reporting Materials)			\$200
Project-specific office materials and supplies			\$191
Nonpersonnel Subtotal			\$583
GSR Tuition and Fees			
Resident, Step III (25% Summer & Fall 2017)			\$5,860
Total Direct Costs			\$25,172
Indirect Cost Base			\$19,312
Indirect Costs (IDC)	25%		\$4,828
Project Totals			\$30,000

NOTICE

September 18, 2017

REQUEST FOR PROPOSALS FOR UPDATE TO WESTSIDE SACRAMENTO INTEGRATED REGIONAL WATER MANAGEMENT PLAN

Total Project Estimate: \$50,000

Responses due October 13, 2017

I. Introduction and General Information

The Coordinating Committee (CC) of the Westside Sacramento Integrated Regional Water Management Plan (Westside IRWM) is seeking Requests for Proposals from highly qualified consultants for the purposes of updating the Westside IRWM in order to comply with the California Department of Water Resources current standards and guidelines for IRWMs, including, but not limited to, Climate Change and AB 1249 standards (refer to Prop 1 IRWM 2016 Guidelines and Plan Standards). The CC is comprised of the Regional Public Agencies (Lake County Watershed Protection District, Napa County Flood Control and Water Conservation District, Solano County Water Agency, and Water Resources Association of Yolo County) devoting staff to implement the Westside IRWMP.

The Westside IRWMP represents primarily the Cache and Putah Creek watersheds. The watersheds of these two creeks encompass portions of Lake, Napa, Solano, Colusa, and Yolo Counties.

II. Selection Process

The CC will review RFPs submitted and develop a short list of consultants who will be invited to participate in an interview process. The CC will select the firm with the highest combined score from the RFP and interview process. The CC is looking for a multi-disciplinary firm; **a strong planning team is a must**. Utilizing sub-consultants for distinct phases of the Westside IRWMP update is acceptable. **The CC has not pre-selected a firm** to update the Westside IRWMP; the CC wants a competitive process to have a well-qualified list of proposals to choose from.

III. Evaluation Criteria

The following criteria listed below will be used to evaluate the qualifications of consultants:

A. The consultant shall demonstrate a strong working knowledge of Integrated Regional Water Management Plans or similar large-scale planning efforts.

B. The consultant shall demonstrate a proven track record of working with multiple local public agencies and diverse stakeholders that includes facilitation and resolution of conflicting interests and priorities.

C. The consultant shall demonstrate the ability to complete work products in a timely manner and within quoted budget.

IV. Additional Information Required

The following information must be submitted in the RFP:

A. State the location of the office from which the work will be done.

B. Identify the staff who will work on the project. Resumes including relevant experience should be included (the resumes may be included as an appendix).

C. Describe recent experiences similar to this request.

V. Time Considerations and Requirements

A. RFP submittal: October 13, 2017, 5:00 PM.

B. An electronic copy (Microsoft Word or Adobe PDF formats acceptable) can be mailed or sent to the email address below.

If RFP is larger than 5MB, please send an email request to wrysinski@yolorcd.org for FTP log in information.

Send RFPs to

Jeanette Wrysinski
Senior Program Manager
Yolo County Resource Conservation District
221 West Court Street, Suite 1
Woodland, CA 95695

If you have any questions, please contact Jeannete Wrysinski at (530) 661-168 ext. 18 or by email at wrysinski@yolorcd.org.