

COORDINATING COMMITTEE MEETING NOTES

DATE: December 3, 2013 **TIME:** 11:08 am – 12:10 am

LOCATION: Solano County Water Agency, 810 Vaca Valley Parkway, Vacaville, CA

Coordinating Committee Members Present: Chris Lee (Solano County Water Agency-SCWA), , Gary Hansen (Lake County Watershed Protection District-LCWPD).

Coordinating Committee Member Participating by Phone: Max Stevenson (Yolo County Flood Control & Water Conservation District-YCFCWCD), Jeff Sharp (Napa County Flood Control & Water Conservation District-NCFCWCD)

Others Present: Jeanette Wrynski (Yolo County Resource Conservation District-YCRC), Chris Robbins (YCRC), Sue McCloud (YCRC), Sheila Pratt (YCRC), Tom Smythe (LCWPD), Kristin Honeycutt (Department of Water Resources-DWR), Adam Sutkus (Center for Collaborative Policy, Sacramento State).

AGENDA

- 1. Call Meeting to Order and Introductions:** The meeting was called to order at 11:08 am by Coordinating Committee Chair and SCWA Representative Chris Lee.
- 2. Public Comments:** There were no public comments.
- 3. Approval of Agenda:** ACTION: Approve the agenda as submitted. MOTION: Hansen; SECOND: Smythe. DISCUSSION: None. AYES: Unanimous (Lee, Stevenson, Hansen, Sharp).
- 4. Consent Items:** ACTION: Approve the October 23, 2013 Meeting Notes as submitted. DISCUSSION: None. AYES: Unanimous (Lee, Stevenson, Hansen, Sharp).
- 5. DWR Update:** Kristin Honeycutt from DWR mentioned final implementation awards would be ready in early January. There will be guidelines released for new applications in April and applications along with appendices can be sent in via e-mail. By the April Committee meeting she will provide feedback on why the Plan was scored the way it was (Kennedy-Jenks Technical Memo, Sec. 11)
Adam Sutkus Center for Collaborative Policy, California State University Sacramento (CSUS) explained his role as facilitator of the Clear Lake IRWMP Advisory Committee and provided a flow-chart handout. He is halfway through the process of meeting with and assessing the needs of the various focus groups in Lake County. There will be a meeting in January to begin the production of a charter document dealing with governance structure and he is looking toward holding public meetings during the 2nd quarter of 2014 to update their 2010 IRWM plan.
- 6. Presentation:** Yolo County Resource Conservation District-Approach to Assisting the Coordinating Committee in Administrating the Westside IRWMP. Jeanette Wrynski and Chris Robbins outlined the YCRC's plan for meeting facilitation, data management, and other duties as needed for the Coordinating Committee meetings. Clarification was

provided on agenda and minutes requirements, the stakeholder list, input from committee members and stakeholders, and expert presentations. There was general consensus that a first project to focus on that was high urgency and high priority was Quagga mussel management in the Clear Lake watershed. There was discussion about how many meetings the committee will hold and it was decided that a total of 4 quarterly meetings would be held in calendar year 2014. The YCRCD's original budget had been approved for up to 4 meeting through 6/30/13.

7. **Confirm Next Meeting Date and Location:** A Doodle Poll will be taken among Coordinating Committee members for the best date and time for the next meeting. The location in Yolo County will be announced at a later date. Subsequent quarterly meetings will be held in Lake County, Napa County and then back to Solano County. Suggested agenda items include approving the transmittal of the Westside Sacramento Plan to DWR.
8. **Adjourn:** The meeting adjourned at 12:10 pm by SCWA Representative Chris Lee.

Minutes respectfully submitted by: Sue McCloud, YCRCD. Approved on _____, 2014 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position