

REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: May 18, 2016 **SCHEDULED TIME:** 10:00 AM – Noon PM

LOCATION: Yolo County Flood Control and Water Conservation District, 34274 State Hwy 16, Woodland, CA

Coordinating Committee Members Present:

County		Representative		Alternate
Lake	✓	Will Evans, Water Resources Div. Dir.	✓	Tom Smythe (Lake County DWR)
Napa	✓	Chris Silke (County of Napa) – Chair		Jeff Sharp (Napa Cty. Flood Control)
Solano	✓	Chris Lee (SCWA)		Thomas Pate (SCWA)
Yolo	✓	Elisa Sabatini (Water Res. Assn) - phone	✓	Max Stevenson (YCFWCWD) (phone)

Others Present:

Dr. Stephen McCord – McCord Environmental Inc.; Danielle Dolan – Local Government Commission (LGC); Eric Byous – EPA Region 9 Brownfield Grant Manager; Erik Ringelberg – Freshwater Trust (recently previously with BSK Associates); Kurt Balasek – BSK Associates, Inc.; Melissa Sparks (by phone) – Dept. of Water Resources DAC Grant Program Manager; Amy Gabriel – Consero Solutions; Tim O’Halloran – General Manager Yolo County Flood Control and Water Conservation District (YCFWCWD) briefly to report; Jeanette Wrynski – Yolo County Resource Conservation District.

1. **Call Meeting to Order and Introductions.** The meeting was called to order at 10:15 a.m. by Chair Silke. He called for self-introductions.
2. **Approve today's Agenda and Minutes for March 16 Regular meeting.** Chair Silke stated the need to add item 12d to the agenda: Project #165, Solano RCD – “McCune Watershed Flood Control and Habitat Conservation Project” and to re-order action items, especially the Annual Plan, to the early part of the agenda to accommodate Ms. Sabatini leaving by 11:30. ACTION: Approve the Agenda, moving the action items up; MOTION: Evans; SECOND: Lee; Unanimous (Silke, Lee, Evans, Sabatini).
3. **Public comment.** Mr. Smythe announced his retirement as of July 2nd; this will be his last meeting.
4. **Financial Reports:**
 - a. **YCRCD Budget Update and Request for Supplemental Funding.** Ms. Wrynski referred CC members to the budget update in the packet and stated that there was nothing unusual. There may or may not be sufficient funds in the contract to carry through the end of June. CC members supported a budget amendment with SCWA to cover any gaps.
 - b. **Fiscal Agent Budget Update.** Mr. Lee reported \$177,401.73 is “in the bank,” less the RCD invoice of \$12,003.18, which was approved for payment by Chair Silke. The funding for the 4 Small Grants Program awards has been subtracted.
5. **DWR Update.** Ms. Melissa Sparks, Project Manager for the Disadvantaged Community (DAC) Grant Program, substituted for Hong Lin and provided the DWR report. See the detailed report at the end of the minutes. She provided Prop 1 funding overview comments. The public comment period for multiple announcements ends 6/22. Public workshops are coming up. The Grant Guidelines are in 2 volumes. For Prop 1 there are 12 – not 11 – funding areas with \$37M allocated for all IRWM’s in the funding area for all Prop 1 grants. There is an increase in the cost share requirements from 25% to 50% and there are new terms for Economically Disadvantaged Areas



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(EDA's). Cost share is waived for DACs. There is an EDA mapping tool on the web. Recent legislation – AB1249 – requires IRWM Plans to address heavy metals, climate change and greenhouse gas emissions. The DRAFT 2016 IRWM Guidelines, Volume 2, includes Planning Grants for updating plans. Plan updates are not required to be in place for the DAC RFP. SB985 requires Stormwater Resources Plans be incorporated into IRWM Plans. The State Water Resources Control Board (SWRCB) has information on what is required. See table on page 39 of the Guidelines for requirements. There is a small amount of funding available, taken from the total funding area allocations, to update plans to comply. Final PSPs should be out in June with 6 months to submit proposals. \$51M is available, as required in Chapter 7 of Prop 1, for DACs, EDAs and Under-represented Community involvement planning. Available funding could increase, depending on state allocations. This is direct, non-competitive funding for 2 years to determine needs and promote capacity building. Proposals must address the entire funding area, look inwardly toward need first and maximize fund leveraging. Proposals will be reviewed then DWR will discuss the application with the applicants. Funding for future implementation is expected.

6. **EPA Brownfield Grant Discussion.** (This was covered after items 7, 12 and 14) Dr. McCord provided a presentation to 1) to introduce Eric Byous, the EPA Grant Manager, 2) Provide an overview of the outreach plans, 3) to discuss initial site inventory and site prioritization. Erik Ringelberg, part of the project team, now works for the Freshwater Trust, but will perform the same work for the project. Early steps and the project timeline were discussed by Dr. McCord and Mr. Ringelberg. He requested that all CC members review the new Brownfield web page, (<http://www.westsideirwmbrownfields.org/>), solicited questions, and explained that the first step would be to convene a key stakeholder team. He asked to be sent the deadlines dates for quarterly newsletter articles.
7. **Procedure – Authorize Chair or Committee to send letters with later ratification.** Chair Silke explained that the purpose is to reduce the need for special meetings. Options include formation of a committee of 2 to review and/or authorize letters for later ratification by the CC or to authorize the Chair to sign and send, with later ratification. This would exclude legislative or controversial topics. After discussion the CC directed Ms. Wrynski to develop draft guidelines for a tiered system, to be discussed at the next meeting.
8. **Preliminary Discussion of 2016-17 IRWMP-CC Annual Budget.** The CC discussed the draft budget provided in the Agenda materials. They directed Ms. Wrynski to get final budget balance from Mr. Lee prior to the July meeting, calculate the 25% maximum available for the Small Grants Program, and prepare the final budget for approval at the next meeting.
9. **Water-Energy Grant Program Opportunity.** Ms. Wrynski gave a brief introduction to the DWR Water-Energy Grant Program and Draft PSP, referring to the summary form in the meeting packet provided by Consero Solutions: at least \$19M and up to \$29M will be available if appropriated; \$3M is the maximum per award; submissions will be due in August; the purpose is implementation of commercial and institutional (residential not eligible) water and energy efficiency or greenhouse gas emissions reduction projects. She introduced Amy Gabriel of Consero Solutions, representing the City of Davis, who gave additional information from the public workshop (see handout provided). Several CC members expressed interest. Ms. Wrynski was asked to put the Water Energy Grant on the next agenda and to check with the LGC on details of having them write the grant, working with CC members.
10. **Sustainable Groundwater Management Act (SGMA) updates.** Tim O'Halloran stepped in to report: Yolo County applied for a basin boundary modification and expects acceptance. They are taking the steps toward forming a GSA (likely the Water Resource Assn.) – likely an umbrella GSA for monitoring and other functions with 5 to 6 management areas. There are 33 eligible entities in the County. They are working on what the water balances would be in the GS Plan. Mr. Evans and Mr. Smythe reported that Lake County has 2 medium priority areas, all of their water basins have always been sustainable, so their process is mainly paperwork. Groundwater use is now



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approximately ½ of what it was in 2000. Chair Silke reported that Patrick Lowe is Napa County’s Natural Resources Manager for SGMA; they have a Groundwater Resources Advisory Committee (GRAC). Their next step is formation of the GSA – entity not yet determined. Primary reporting will be to the Board of Supervisors for monitoring and other requirements to form the GSA. They are in good shape so far.

11. **2015 Small Grants Program Update.** Mr. Lee reported that he knows work has been going on under the 4 awarded projects but he has not yet received any invoices.
12. **Review and Accept New Projects into Westside IRWM Plan.** ACTION: Accept the 4 new projects submitted for inclusion in the IRWM Plan, #s 162-165. MOTION: Silke; SECOND: Lee; AYES: Unanimous (Silke, Lee, Evans, Sabatini).
13. **Items for Information/Update.**
 - a. a) Ms. Wrynski referred everyone to the packet materials on the new dreissenid mussel regulations effective April 1.
 - b. b) Discussions on the DWR Disadvantaged Community (DAC) non-competitive funding opportunity for the entire Sacramento River Funding Area are being spearheaded by the Yuba County IRWM. She has provided them with DAC sections and projects from our IRWMP; she provided the “strawman” proposal for review and comment; Environmental Justice Coalition for Water (EJCW) has emerged as a non-profit interested in being the grant applicant for the Sac River Funding Area.
 - c. c) The 2016-17 Small Grants Program announcement went out May 2nd. 1 application has been received and several email inquiries have been sent. It was confirmed that the **un-funded applications from Round 1 should be included in the request for this round.**
 - d. d) Upcoming Prop 1 grant guidelines were discussed earlier.
 - e. e) **AB1240 and SB985 require that all IRWM Plans be updated to include issues surrounding heavy metals such as mercury and hexavalent chromium (Cr-6) as well as stormwater resources planning in order to be eligible for future funding. DWR Planning Grants can help cover these costs. The current rounds, including DAC, do not require compliance.**
14. **Review Draft Annual Work Plan for 2016-17.** (discussed early in the meeting) This included a review of last year’s Work Plan. Mr. Stevenson lead a quick review using the table provided in the meeting materials. All objectives/tasks for Goals 1 and 2 were marked “complete.” Goal 3 – Mussels Task Force, and Goal 4 – Communication had some “complete” and some “partially complete.” See the completed table at the end of these minutes. Ms. Wrynski provided the Annual Work Plan framework and Table 11-1 from the Plan – Activities, Participants, and Roles for Implementing the Westside IRWM Plan – and asked if CC members had any particular things they wanted in the Work Plan. After brief discussion, they directed her to use Table 11-1 to develop a draft for the next meeting.
15. **CC Member Reports, Regional Activities.** No additional reports were provided
16. **Confirm Next Meeting Date and Location:** Wednesday, July 13, 10:00 am, Lake County.
14. **Adjourn** – the meeting was adjourned at 1:48 PM by Chair Silke.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on _____, 2015 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



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DWR Update for Westside IRWM – May 18, 2016

DWR Water Energy Grant

DWR has released the DRAFT 2016 Water-Energy Grant Program [Guidelines & PSP](#)

Eligible Applicants: local agencies, joint powers authorities, and nonprofit organizations

DWR is proposing to focus the 2016 solicitation on these eligible programs/projects:

- Commercial Water Efficiency or Institutional Water Efficiency Programs.
- Projects that reduce greenhouse gas, reduce water and reduce energy use.
- Only projects with water conservation measures that also save energy.

Available Funding: \$19,000,000 (an additional \$10 million may be available)

Public Comment Deadline May 23, 2016

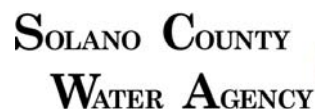
Release Final Water-Energy Guidelines and PSP	<i>June 2016</i>
Applicant Assistance Workshops <i>TBD, will be listed in Final Guidelines</i>	<i>July 2016</i>
Proposals Due to DWR by 5:00 p.m.	<i>August, 2016</i>
Draft Awards	<i>November, 2016</i>
Public Comment Meeting <i>Location to be determined</i>	<i>November, 2016</i>
Final Awards	<i>December 2016</i>

DWR Prop 1 Funding

- [DWR IRWM Grant Program](#)
 - o Draft 2016 IRWM Grant [Guidelines](#)
 - o Draft 2016 Planning Grant [PSP](#)
 - o Draft RFP DAC Involvement [RFP](#)

Planning Grant Proposal Solicitation Package (PSP)

<u>Event</u>	<u>Schedule*</u>
Release of Draft Planning PSP	January 22, 2016
Public Workshops on Draft PSP	February & March 2016



Public Comment Period Closes	April 8, 2016 5:00 p.m.
Release of Final Planning PSP	June 2016
Applicant Workshops (Webcast Available)	July 2016
Applications Due	August 2016
Approve Final Awards	September 2016

Disadvantaged Community Involvement Request for Proposals (RFP)

<u>Event</u>	<u>Schedule*</u>
Release of Draft DAC Involvement RFP	January 22, 2016
Public Workshops on Draft DAC Involvement RFP	February & March 2016
Public Comment Period Closes	April 8, 2016 5:00 p.m.
Release of Final DAC Involvement RFP	June 2016
Accepting Proposals	Between June and December 2016
Grant Awards	Upon Proposal Approval

*draft schedule subject to change

Water Board Prop 1 Groundwater Sustainability Funding

- 800 million in funding available for contaminated groundwater used for drinking water supplies. Contamination can include natural contaminants.
- Groundwater Grant Draft [Guidelines](#) released
- [Public workshop](#) Friday March 25, 2016, 1 to 4 PM, CVRWQB, 11020 Sun Center Drive, Suite 200, Rancho Cordova, CA.

The State Water Board received comments on the draft guidelines and is currently in the process of addressing public comments. The State Board has scheduled a Public Board Meeting on May 18, 2016, to consider adoption of the Proposition 1 Groundwater Grant Program Guidelines. There is no registration required to attend the May 18, 2016 Board Meeting.

Groundwater Sustainability Plan Regulations

- Final GSP regulations released
- May 18 CWC [meeting](#) for adoption



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Annual Work Plan 2015-2016 - Review of Accomplishments

Action	Complete	Partially Complete	Not Complete	Notes
Goals and Objectives:				
<u>Goal 1: Maintain the governance structure and function of the IRWMP Coordinating Committee</u>				
Objective 1: Conduct regular, Brown Act compliant public meetings that advance IRWM Plan implementation	✓			
Task 1: Hold at least four Regular meetings, approximately quarterly	✓			
Task 2: Hold Special meetings as needed to address important topics as they arise	✓			
Task 3: Provide phone access to all meetings for those unable to physically attend	✓			
Objective 2: Rotate Chair positions as described in the Plan	✓			
Task 1: Shift the Chair position from Solano County Water Agency (SCWA) to Napa County Flood Control (NVFCWCD) and Vice-Chair from NCFWCWD to the Water Resources Assn of Yolo County (WRA) July 2015	✓			
Objective 3: Rotate Regular meeting locations in the sequence, Solano → Yolo → Lake → Napa counties				
Task 1: Hold the first meeting of the 2015-16 Fiscal Year in Yolo County	✓			
<u>Goal 2: Advance funding for High Importance/High Urgency Projects throughout the Westside Sac Region</u>				
Objective 1: Apply to the State Dept. of Water Resources (DWR) for Prop. 84 funding on behalf of Project Proponents	✓			
Task 1: Receive, evaluate and finalize projects to include in application	✓			
Task 2: Engage outside services to develop the grant application	✓			
Objective 2: Provide small-project funding to WS-IRWMP Project Proponents through the RWMG via the CC.	✓			
Task 1: Determine percent of the CCs annual budget to set aside for small project funding	✓			
Task 2: Develop structure for receiving and managing small grants, including development of an application, evaluation criteria, a fiscal agent, and reporting and invoicing guidelines.	✓			
Task 3: Distribute a request for proposals (RFP) by January 2016.	✓			
Objective 3: Apply for funding or support individual applications for funding from other sources, as available	✓			
Task 1: Track and make available to stakeholders any new water-related releases of RFPs from agencies and organization throughout the state and country	✓			
<u>Goal 3: Maintain activity of the newly created Mussels Task Force</u>				
Objective 1: Hold Mussels Task Force (MTF) meetings in conjunction with CC Regular Meetings as needed		✓		
Task 1: Conduct at least two MTF meetings		✓		These meetings will be rolled into regular IRWM CC meetings
Objective 2: Support continued and/or expanded financial and community support for mussel prevention and management	✓			
Task 1: Apply for funding to promote and/or support outreach, education, monitoring and/or management of invasive mussels in the watersheds of the Westside region	✓			
<u>Goal 4: Communicate IRWMP activities and progress to the public</u>				
Objective 1: Complete and distribute the WS-IRWMP's first Annual Report	✓			
Task 1: Complete the collection of project status updates from all IRWMP Project Proponents		✓		
Task 2: Document status of other CC obligations described in the Plan	✓			
Task 3: Develop informational articles, graphics and photographs for the report	✓			
Task 4: Complete the design and layout for electronic publication of the report	✓			
Objective 2: Distribute periodic newsletters for public distribution		✓		
Task 1: Complete design and layout of newsletter format	✓			
Task 2: Develop articles appropriate to CC activities	✓			
Task 3: Publish and distribute two electronic newsletters during FY 2015-16		✓		