

REGULAR BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: July 11, 2018 **SCHEDULED TIME:** 10:00 AM – Noon

LOCATION: Lake County Department of Water Resources, 255 N. Forbes St., Lakeport, CA 95453

Coordinating Committee Members Attending:

County		Representative		Alternate
Lake	✓	David Cowan, Director, Lake Cty. DWR		Position not yet filled
Napa	✓	Chris Silke, County of Napa		Jeff Sharp, Napa Cty. Flood Control, phone
Solano	✓	Chris Lee, SCWA (phone)		Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Chair, Water Res. Assn. (phone)	✓	Max Stevenson, YFCWCD

Others Present:

Karola Kennedy – Elem Indian Colony; Alison Tang – DWR; Stephen McCord, PhD; Tim Busch and Matt Cohen – City of Woodland Dept. of Public Works; Janet Coppinger – Lake County Special Districts; Thi Pham – RCAC (phone); JoAnna Lessard – Cramer Fish Sciences and DACI Project Manager (phone) ; Jennifer Lau Larsen and Sachi Itagaki – Kennedy/Jenks (phone); Jeanette Wrynski – Yolo County RCD/Westside IRWM Administrative Coordinator.

- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 10:32 a.m. by Yolo County Alternate Max Stevenson since Chair Sabatini was participating by phone. He called for self-introductions. The delay in start time was due to the regular conference call line being down and efforts to engage an alternate call-in line and notify the interested public.
- 2. Approve Consent Agenda.** Two items on the Consent Agenda were discussed prior to a vote. Mr. Stevenson and Ms. Sabatini both expressed potential interest in attending the California Land Recycling Conference in Carson, CA and said they would contact Dr. McCord directly. Mr. Stevenson read through the list of new projects and clarified the name of number 8 to “City of Davis Recycled Water Pump Station.” ACITON: Approve the Consent Agenda as presented; MOTION: Silke; SECOND: Cowan; AYES: Unanimous (Cowan, Silke, Lee, Sabatini).
- 3. Public comment.** 1) Mr. Cowan announced that he has been officially appointed as the Director of the Lake County Dept. of Water Resources. 2) Ms. Pham announced that RCAC will be conducting a “Well Assessment and Water Quality for Industry Professionals” workshop in conjunction with the California Groundwater Association (CGA) during the 2018 CGA Annual Convention and Trade Show in Reno, Thursday, October 25th 2018 from 12:00 – 2:00 PM. The workshop will provide training on well systems, source water protection, well construction, operation and maintenance and water quality treatments. 3) Mr. Busch announced that the City of Woodland will be hosting an Aquifer Storage and Recovery (ASR) well session on August 10th, 9:00 AM at the new water treatment plant. If interested, contact him at tim.busch@cityofwoodland.org.
- 4. DWR Update.** Ms. Tang reviewed the information provided in the packet and highlighted the Central Valley Tributaries Program – a new grant opportunity; the Prop 1 schedule has been pushed later; the Draft IRWM Implementation PSP will now be out in September; there will be 3 public meetings in October; Comments will close the end of October; the Final PSP will be out in late fall and applications will be due around April 2019. Mr. Stevenson commented that Yolo County Flood Control has applied for implementation funding for abandoned well de-commissioning – required by law - a number of times and when guidelines come out they are ineligible



SOLANO COUNTY
WATER AGENCY



because of fine points of well classification. He would like to get this comment to DWR through the Roundtable of Regions. Ms. Wrynski will assist with the contact.

5. **Expand the Brownfield Project Area.** Ms. Wrynski referred to the letter in the meeting packet from the Clerk of the Colusa County Board of Supervisors and reviewed the need to expand the project area slightly into Colusa County to include the Elgin Mine so that it could be assessed. ACTION: Expand the area of the Brownfields Assessment Coalition Project to include the Elgin Mine in Colusa County. MOTION: Stevenson; SECOND: Silke; AYES: Unanimous (Cowan, Silke, Lee, Sabatini).
6. **Prop 1 Application Process Readiness/Roundtable of Regions.** Ms. Wrynski directed attendees to the Roundtable of Regions (RoR) notes in the meeting packet. DWR has been taking feedback through the RoR on concepts for the upcoming IRWMP Implementation Round 1 Guidelines. The entire Sacramento River Funding Area (FA) needs to provide unified decisions to DWR on, 1) The percent of the total funding allotted to the FA to split between Round 1 and Round 2; 2) The percent of funding to go toward Planning; 3) The percent of funding to go to Disadvantaged Communities; 4) How to equitably distribute the funding among the Regions within the FA (one Advisory Committee participant provided a draft of options for calculating distribution of funds from Prop 84); 5) Selection of a location/venue for the Pre-Application Workshop where selected Project Proponents from each Region will give presentations on projects for funding. Ms. Tang provided an update on the timing in #4 above. The group recognized that there is minimal funding for such a large area - \$1M - \$2M for each region – so discussed other possible funding sources for project implementation such as the Parks Bond. The RoR will be losing its leadership after 10 years due to retirement and re-prioritization. Keeping the RoR functioning will require part-time staff, which will likely require contributions from the Regions. Leaders within the group are taking steps to develop a position description and distribute some current tasks. See the packet information. Further discussion will be held during the September Regular meeting.
7. ***Ranking of IRWMP and SWRP Projects for Prop 1 Round 1 RFP.** Ms. Lau and Ms. Itagaki recapped the update from the May meeting, explained the difference between scoring/ranking and prioritization. They have done a variety of “sorts” such as by type, location and primary objectives. This is different from IRWM Implementation Grant scoring. Also, there is separate grant funding, including a 2nd round - ~\$90M statewide from the State Water Resources Control Board (SWRCB) - for storm water projects. K/J needs confirmation on the following in order to finish updating the plan. 1) How should they prioritize projects (ranking system)? Shall they keep the prior system, highlighting the ranking challenges of restoration and outreach projects? 2) Are the objectives in the plan still prioritized the way the CC wants them? After discussion the CC confirmed that they should keep the prior system for prioritizing, and that the objectives are still prioritized appropriately. They asked that K/J add a new objective to address Harmful Algal Blooms (HAB). This is an EPA “emerging contaminant” and is a drinking water quality, recreation (exposure) and cultural use issue. Incidence is increasing, per Mr. Silke. This will tie into CC-HAB on the SWRCB website per Ms. Kennedy. K/J will work with Ms. Kennedy on drafting language. (https://www.waterboards.ca.gov/drinking_water/programs/habs/) K/J reported that the remaining chapters for review are still in progress. They are expected to be ready for review in late July or early August.
8. **Set Annual Escalator for RWMG Contributions to the Westside.** Chair Sabatini reminded the group of the related discussion at the May meeting to cover costs for grant writing, the Small Grant Program and other work. She and Mr. Stevenson volunteered to write a draft justification for the annual escalation of fees for discussion at the September meeting and ultimately for presentation to the Board of Supervisors for each of the member counties.
9. **IRWM Plan Project Subsets – Guidance to Administrative Coordinator.** Ms. Wrynski requested guidance from the CC on whether individual projects that fit within a general project already submitted should be considered



SOLANO COUNTY
WATER AGENCY



sub-projects with a, b, c, d . . . identification or be given separate project status. After discussion the CC recommended numbering them as separate projects.

10. **Annual Budget.** Ms. Wrynski explained options for a more useful budget format vs. the current one. After discussion the CC decided to keep the existing format for now and explore other ways that Mr. Lee could provide organization financial reports that allow better tracking. ACTION: Approve the 2018-19 Annual Budget as presented. MOTION: Stevenson; SECOND: Silke; AYES: Unanimous (Cowan, Silke, Lee, Sabatini).
11. **2017-2018 Annual Work Plan Review.** This topic is deferred to the next meeting.
12. **2018-19 Annual Work Plan Development.** This topic was deferred to the next meeting.
13. **Guidance for Administrative Coordinator: Budget Expenditure.** Ms. Wrynski asked if, given the work load, the CC prefers that she limit her work to stay within the contract budget or that she do the work required and if funds run short that she seek a budget supplement. After brief discussion the CC agreed that she should do the work required and if supplemental funds are needed to bring that before the CC.
14. **CC Member Reports, Regional Activities and Updates.** No additional reports were provided.
15. **Confirm Next Meeting Date and Location:** The next meeting will be Wednesday, September 12th, 10:00 AM. In Napa County.
16. **Adjourn** – the meeting was adjourned at 12:15 PM by Mr. Stevenson.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on September 12, 2018 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



SOLANO COUNTY
WATER AGENCY

