

SPECIAL BUSINESS MEETING MINUTES

WESTSIDE Sac IRWM Coordinating Committee

DATE: September 27, 2017 **SCHEDULED TIME:** 2:00 PM

LOCATION: Phone

Coordinating Committee Members Attending:

County		Representative	Alternate
Lake		Will Evans, Deputy Dir., Lake Cty DWR	Phil Moy, Director, Lake Cty DWR
Napa	✓	Chris Silke, County of Napa – Chair	Jeff Sharp, Napa Cty Flood Control
Solano	✓	Chris Lee, SCWA (phone)	Sabrina Colias, SCWA
Yolo	✓	Elisa Sabatini, Water Res. Assn, phone	Max Stevenson, YCFCWCD (phone)

Others Present:

Jeanette Wrynski – Administrative Coordinator for Westside CC/ Yolo County Resource Conservation District

- 1. Call Meeting to Order and Introductions.** The meeting was called to order at 2:07 PM by Chair Sabatini.
- 2. Approve Consent Agenda Items from Meeting September 13, 2017.** ACTION: Approve all consent agenda items; MOTION: Lee; SECOND: Silke; AYES: Unanimous (Lee, Sabatini, Silke).
- 3. Public comment.** There were no comments from the public.
- 4. Consider Approval of UCD Study Under DACI Grant.** Ms. Wrynski was asked to give brief background on this topic. Burdick and Co. and the grant management team, after consideration, would like to have Dr. Jonathan London (UC Davis Dept. of Human and Community Development and Director of the Center for Regional Change) conduct Disadvantaged Community (DAC) mapping services. This will include developing IRWM-specific data files (spreadsheets, reports and maps) of DAC characteristics (e.g., demographics, locations, contacts, water sources, etc), needs and projects that will enable each region within the entire funding area to fully understand and develop strategies to support their DACs. The work will include developing specific methodologies and applying this to a pilot study of the Westside IRWM. Mr. Lee asked if this would require any funding from the Westside. Answer: No, all required funding will come from the grant. Ms. Sabatini commented that their similar work done in the San Joaquin Valley has been valuable in securing other funding – outside of DWR funds – to address DAC issues. ACTION: Approve the UCD Study under the DWR DACI grant; MOTION: Lee; SECOND: Silke; AYES: Unanimous (Lee, Sabatini, Silke).
- 5. Review and Approve RFP for IRWMP Update.** Mr. Lee provided a brief explanation of the purpose of the RFP that he prepared – to secure a capable consultant to update the Westside IRWM Plan to meet current standards, as required by recent legislation and in order to be eligible for the upcoming 2018 DWR Prop 1 IRWM Implementation funding cycle. There was brief discussion. SCWA will be the fiscal agent. Mr. Lee stated that he revised the RFP to show a due date of Oct 31st instead of 13th due to the delay in posting and asked that other CC members please provide him with a list of any consultants they would like to have included in the RFP outreach. ACTION: Approve the RFP by Solano County Water Agency for Westside Sac IRWMP Update; MOTION: Lee; SECOND: Silke; AYES: Unanimous (Lee, Sabatini, Silke).
- 6. Approve Attendance of two at 2017 Brownfields Conference, Pittsburgh.** Ms. Wrynski was asked to provide brief background on this topic. The Brownfield Grant Scope of Work calls for Coalition members to attend Brownfields conferences, but there is no budget item specifically for this. There is a travel budget for \$7,354 that was intended for travel to CC and community meetings, but with no actual restrictions. Dr. McCord, Project



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Manager, requests approval by the CC to use the travel funds for attendance by two at the conference in Pittsburgh. Dr. McCord invited a member of the CC to be one of those attendees. Mr. Lee explained that it will be a simple matter to revise the work plan and budget to accommodate this. There was brief discussion about any CC members attending the conference and none were able. Mr. Silke and Ms. Sabatini added comments that there is value in having direct “face time” with EPA Brownfield staff and keeping our project “front-and-center” and that it would be most valuable to have our Project Manager and a member of the Project Team attend. ACTION: Approve attendance of two at the 2017 Brownfields Conference in Pittsburgh, PA, with the stipulation that Dr. McCord provide a 2-page briefing post-conference describing the results and/or benefits of the conference; MOTION: Silke; SECOND: Sabatini; AYES: Unanimous (Lee, Sabatini, Silke).

7. **Adjourn** – the meeting was adjourned at 2:25 PM by Chair Sabatini.

Minutes respectfully submitted by: Jeanette Wrynski, YCRCD. Approved on _____, 2017 by the Westside Sac IWRMP Coordinating Committee.

By: _____
Name, position



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